



Montana Fish, Wildlife & Parks
TERRESTRIAL SCIENTIFIC COLLECTOR'S
PERMIT
WILDLIFE BUREAU
RENEWAL APPLICATION

1. Permits are not transferable.
2. Permit renewals are required for all permits issued for multiple years.
3. Renewal applications will be reviewed within the same time frame as new permit applications.

Scientific Collectors Permit Application Submission, Review and Issuance						
Permit Applications Received	January & February	March & April	May & June	July & August	September & October	November & December
Permits Reviewed	March	May	July	September	November	January
Permits issued no later than:	April 15	June 15	August 15	October 15	December 15	February 15

Applications must be sent to: MT Fish, Wildlife & Parks
Attn: Wildlife Bureau
Terrestrial Scientific Collector's Permits
PO Box 200701
Helena, MT 59620

or email: fwpwld@mt.gov

4. Permits must be in permittee's and/or subpermittee's possession during field work.
5. Any violation of the conditions of a permit may result in denial of future permit applications.
6. Permits will expire on project-end dates when appropriate but will not be issued for longer than 3-year time periods.

- Example: A graduate project schedule from January 2010 through December 2013 may be permitted for that entire period but must include annual permit renewals.
 - Permits will be issued for one year only when deemed appropriate by the Wildlife Bureau and for projects with unclear end dates.
7. **Annual reports are required** under the provisions of this permit by **December 31** of the year issued.
- Annual reports MUST include:
 - ✓ Species and number of species handled.
 - ✓ Date handling occurred.
 - ✓ Handling locations (GPS location in UTM coordinates, or latitude-longitude if possible; legal description in Township, Range, Section, and Quarter Section; otherwise, a detailed descriptive location).
 - ✓ Known biological information including animal sex, age, cause of death, etc.
 - Information used will be for administrative purposes, and to supplement location information in the Montana Natural Heritage Program on species of concern in Montana. Specific information will not be published or made available to the general public without permission of the permit holder.
 - **Renewals and new permits will not be issued until the report for the previous year's work has been submitted and accepted.**
 - Deadline extensions will be granted only for projects that include winter work that runs through the month of December. Email request for an extension may be sent to: fwpwld@mt.gov

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8. Data collected during the term of the permit must be compatible with the data fields and structures used in the Annual Report Form.
- Annual Report Form is located at
<http://fwp.mt.gov/doingBusiness/licenses/wildlifeCollector.html>
9. According to Sec. 87-2-806, Montana Code Annotated provides for denial of a permit for any of the following:

- The applicant is not qualified to make the scientific investigation.
 - The proposed collection is not necessary for the proposed scientific investigation.
 - The method of collecting is not appropriate.
 - The proposed collecting may threaten the viability of the species.
 - There is no valid reason or need for the proposed scientific investigation.
10. Students or associates under the supervision of the principal investigator must have specific training in the collection/banding methods proposed in the application and be listed as a subpermittee.
11. All of the above provisions apply equally to all applicants whether they are government, university, or private entities.
12. Terrestrial Scientific Collector's Permits (MCA 87-2-806, Section 5) requires permittee shall pay \$50.00 for the permit, except that a permittee who is a representative of an accredited school, college, university, other institution of the learning, or of any governmental agency is exempt from payment of the fee.
- Rehabilitators are exempt from this fee.
 - ***Checks will be cashed upon receipt due to mandatory administrative procedures. Refunds will be issued if a permit is denied.***



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WILDLIFE BUREAU

RENEWAL APPLICATION

Completion of the Renewal Form is required for all permits issued for multiple years. Renewal requests will be reviewed within the same time frame as new permit applications.

*Handwritten Applications may take longer to process if they cannot be adequately scanned into the system. **Incomplete Applications will be returned to the applicant.***

Date: _____

Name/Primary Project

Contact: _____

Affiliation/Organization: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone Number: _____

Email Address: _____

Section 1.

What activities is this application requesting authorization for?

- ☐ Scientific Collecting
- ☐ Bird Banding
- ☐ Educational Display

☐ Rehabilitation

☐ Relocation

☐ Salvage

(if you plan to use roadkilled animals for capture bait, please check this box and describe activity, i.e. location and all persons who may collect roadkill, as part of this application.)

Indicate the date work will begin: _____ .

Section 2.

MT FWP Permit #: _____

IACUC Number: _____

IACUC Expiration Date: _____

IACUC Institution: _____

If you have applied for, but not yet received IACUC approval, indicate here the date of application and the institution reviewing the application. An incomplete application may delay issuance of this permit.

Section 3.

Federal Permits attached:

☐ Bird Banding

Permit #: _____

Exp Date: _____

☐ Educational Exhibit

Permit #: _____

Exp Date: _____

☐ Wildlife Rehabilitation

Permit #: _____

Exp Date: _____

☐ T & E species handling

Permit #: _____

Exp Date: _____

☐ Other _____

Permit #: _____

Exp Date: _____

If you have applied for, but not yet received federal permits, indicate here the date of application and any correspondence you have had with the permit office. An incomplete application may delay issuance of this permit.

Section 4.

Subpermittees:

List change in subpermittees since the last permit was issued. Please include contact information for each subpermittees. Indicate "No Change" if there are not changes.

List proposed change to protocols/methodologies since last permit was issued. Explain the reason for the proposed changes. . Indicate “No Change” if there are not changes.

Section 6.

List proposed change in the desired species for collection or number to be collected. Explain the reason for proposed changes. . Indicate “No Change” if there are not changes.

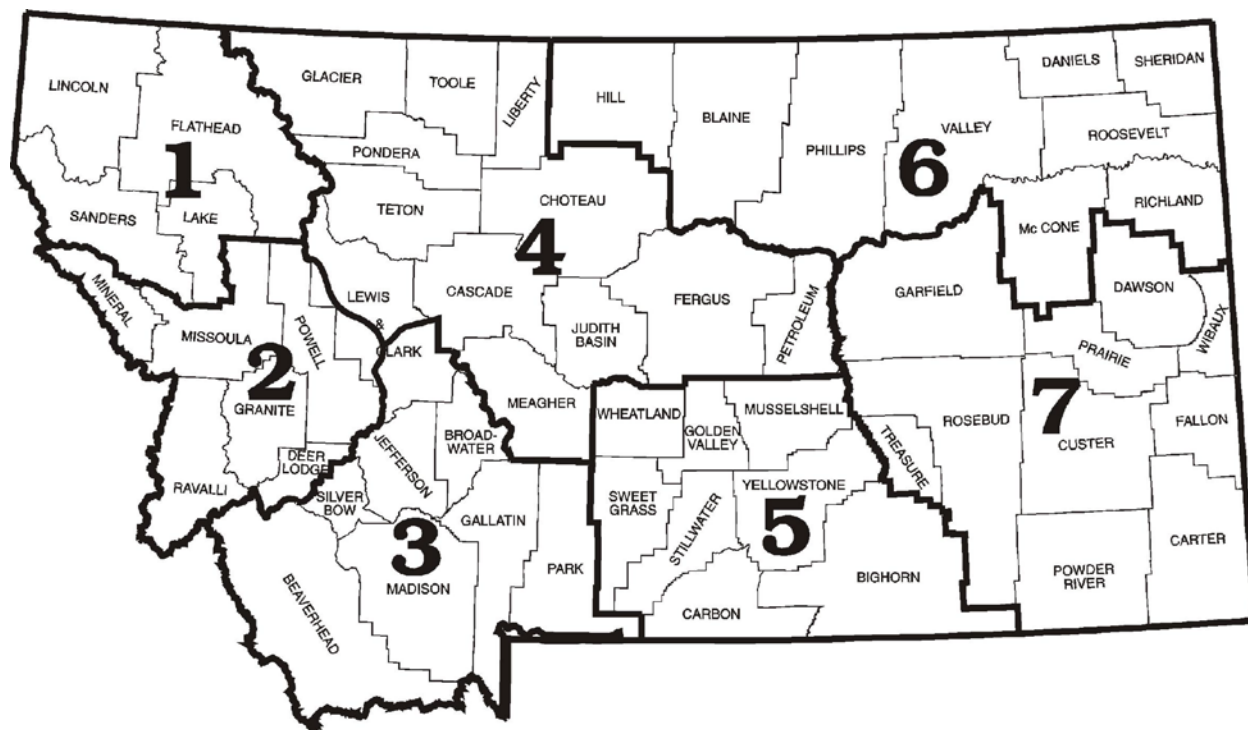
Section 7.

Below is a map showing MT FWP Administrative Regions. Please list the regions where your work will be conducted along with specific mountain ranges, water bodies, wildlife refuges, etc.

Please be sure to indicate locations on the map so that processing time is not extended.

Indicate “No Change” if there are not changes

Specific mountain ranges, water bodies, wildlife refuges, etc.:



Section 10.

Has your Annual Report been submitted:

☐ Yes ☐ No

If your report has not been submitted, what is the expected date for submission?

Additional Comments: